

2020 FEB -6 PM 1:42

**SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Purpose of Amendment (describe the reason for amending original submission): Updating final itinerary, invitation, and private sponsor certification form, as well as adding the cost of the conference registration fee that was waived by the private sponsor.

*Jennifer Davis*  
(Signature of Traveler)

# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), AND
- ☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Center for Transportation and the Environment (CTE)

Private Sponsor(s) (list all):

Travel date(s): 09/26/2019-09/28/2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	\$20.02 (Uber to DCA), \$9.65 (BART to hotel), \$33.17 (Uber to SFO), \$31.32 (Uber from DCA), \$766.61 (Roundtrip flight DCA-SFO) = \$860.77	\$697.18 (Hotel \$299 room rate + \$98.18 taxes and fees)	\$24 dinner	\$200 conference fee (waived by the sponsor)

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Attended the Welcome Address, Session 5 Discussion of Utility Partnerships, Mid-Morning Session on AV,

the Energy Storage Session, Session 6 on Scaling Up New Fuels, participated in Session 7 Policies Furthering ZEB Adoption and Session 8 Looking to the Future.

2/6/20 Jennifer Deci  
(Date) (Printed name of traveler)

Jennifer Deci  
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

2/6/20  
(Date)

Mike Lupo  
(Signature of Supervising Senator/Officer)

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): Center for Transportation and the Environment (CTE)
  2. Description of the trip: Participate as a panelist at Zero Emission Bus Conference (ZEB Conference).  
Hear from ZEB users and stakeholders on latest technology and state of market in additional panels.
  3. Dates of travel: 09/26/2019-09/28/2019
  4. Place of travel: San Francisco, California, USA
  5. Name and title of Senate invitees: Jennifer Deci, Majority Prof. Staff Member
  6. I *certify* that the trip fits one of the following categories:  
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  
– OR –  
☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
  7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  
– AND –  
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
  8. I *certify* that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  
– AND –  
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).



9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☒ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

Because of the timing of the conference programming, the only available flights returning

to Washington, DC on September 27, 2019 would be overnight flights. As a result, a second

overnight stay in San Francisco is necessary to maintain a reasonable itinerary for traveler.

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

CTE is the sole sponsor of the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

CTE's mission is to improve the efficiency and sustainability of the US transportation system. The

conference educates transit agencies, industry, and other stakeholders on ZEB technology. Ms. Deci's

participation will allow attendees to hear about policies relating to zero emission transportation.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

This is the second congressional trip CTE has sponsored. In 2018 CTE sponsored

Jennifer Deci to attend and participate in the 2018 ZEB Conference located in Los Angeles,

California, USA from 09/10/18 to 09/11/18.

CTE

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Hosting webinars, conferences, and presenting at expos and committee meetings to educate transit

agencies and industry leaders in zero-emission technologies in the medium and heavy-duty sector.

Meeting with congressional staff to discuss clean vehicle market.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
-	Total = \$446	\$598.00	\$140 (Some meals included in conference fee.)	\$200 conference fee (waived)
<input checked="" type="checkbox"/> Good Faith estimate	Airfare = \$428 BART fare = \$18			
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged or organized without regard to congressional participation.

18. Reason for selecting the location of the event or trip

San Francisco is a hotspot for zero-emission bus activity.

19. Name and location of hotel or other lodging facility:

Hyatt Regency, San Francisco

5 Embarcadero Center San Francisco, California 94111 United States

20. Reason(s) for selecting hotel or other lodging facility:

Offered competitive rates for conference attendees and is the site of the conference.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily expenses are at or below per diem for Federal Government travel.

Lodging is equal to per diem. Estimation of daily meal expenses is below per diem.

Some meals are included in the conference fee, which is waived.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

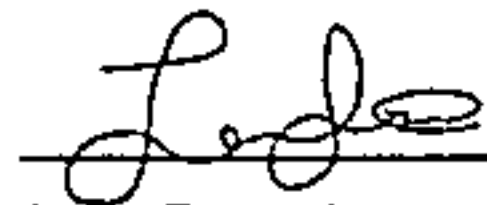
Coach flight to and from San Francisco, transit fare for the Bay Area Rapid Transit system.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: 

Lauren Justice, Development Director

Name and Title:

Center for Transportation and the Environment (CTE)

Name of Organization:

730 Peachtree Street NE, Atlanta, GA 30308

Address:

(404)-245-8589

Telephone Number:

Fax Number:

lauren@cte.tv

E-mail Address:



2019 INTERNATIONAL  
**ZERO EMISSION BUS**  
CONFERENCE

San Francisco September 26<sup>th</sup> & 27<sup>th</sup>

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August 5, 2019

534 Dirksen Senate Office Building  
Washington, DC 20510

Ms. Jen Deci,

We are pleased to invite you as a panelist at the 2019 International Zero Emission Bus Conference hosted by the Center for Transportation and the Environment (CTE) in San Francisco this September 26<sup>th</sup> and 27<sup>th</sup>.

We hope you will join us on a clean transit policy-oriented panel in the afternoon of September 27<sup>th</sup>. The panel will focus on public support opportunities for zero-emission buses. The Conference organizer, CTE, will prepare discussion topics ahead of time and coordinate these directly with panelists.

The Conference aims to increase transit agencies' capacity for adopting zero-emission buses (ZEBs) while also educating industry on transit's needs for full fleet electrification. Topics will include an overview on the state of technology, conversations with utilities and infrastructure providers, and best practices for deployment. Additional details are available on the Conference Website: [www.zebconference.com](http://www.zebconference.com).

The Conference theme is 'ZEBs at Scale' with discussion revolving around practicalities of planning for and operating large electric bus fleets. Particular focus will be given to creative approaches and partnerships underway to provide cost-effective "fuel", both electric power and hydrogen.

We believe your attendance at this event will add to its success, and we would be honored to have you as a panelist.

Sincerely,

Lauren Justice  
Development Director  
Center for Transportation & the Environment  
(404) 245-8589  
[lauren@cte.tv](mailto:lauren@cte.tv)

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**Jennifer Deci Trip request for 09/26/2019—09/28/2019**

Conference website: <https://web.cvent.com/event/4ad842b3-d65e-40c4-850e-b2806f85bc17/summary>

5:30PM EST – 8:25PM PST, Flight from DCA to SFO on Alaska Airlines  
8:25PM PST – 9:00PM: Use of public transit on BART to arrive to hotel and conference in San Francisco.

**Friday, September 27<sup>th</sup>**

8:30 AM - 8:40 AM Welcome Address				
Time	Organization	Presenter	Presenter Title	Event Title and Description
8:30 AM - 8:40 AM	Proterra	Ryan Poppo	CEO	Ryan Poppo will welcome attendees to the second day of the conference.

<b>8:40 AM - 9:40 AM Session 5: Panel Discussion, The Utility Partnership</b>			
Individuals will participate on a moderated panel to discuss how they partner with utilities.			
<b>Moderator: Clifford Rechtschaffen, Commissioner, California PUC</b>			
<b>Organization</b>	<b>Presenter</b>	<b>Presenter Title</b>	<b>Event Title and Description</b>
Los Angeles Metro	Marc Manning	Senior Director, Vehicle Engineering & Acquisition	N/A
Portland General Electric	Joe Colett	Product Manager, Emerging Technologies	N/A

9:40 AM – 9:50 AM Mid-Morning Session				
Time	Organization	Presenter	Presenter Title	Event Title and Description
9:40 - 9:50 AM	Center for Transportation and the Environment	Nathaniel Horadam	Managing Consultant	Nathaniel Horadam will give a presentation on connected and automated vehicle technologies & how these technologies can be used in zero emission bus adoption.

<b>10:05 AM - 10:45 AM Debate Style Session: V.S.! #3: Energy Storage</b>				
Speakers will participate in a moderated debate-style session to discuss the benefits and difficulties of different energy storage technologies.				
<b>Time</b>	<b>Organization</b>	<b>Presenter</b>	<b>Presenter Title</b>	<b>Event Title and Description</b>
10:05 - 10:35 AM	University of California, Irvine	Jack Brouwer	Professor	Dr. Brouwer will explain the benefits of hydrogen fuel cell technologies.

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<b>10:45 - 11:45 AM</b>			
<b>Session 6: Panel Discussion, Scaling Up New Fuels</b>			
Panelists will participate in a moderated panel to discuss the difficulties and challenges associated with scaling up new fuels as well as possibilities for the future of new fuel implementation.			
<b>Moderator: Patty Monahan, Commissioner in Engineer/Scientist Position, California Energy Commission</b>			
<b>Organization</b>	<b>Presenter</b>	<b>Presenter Title</b>	<b>Event Title and Description</b>
Xcel Energy	Nicholas Martin	Manager of Environmental Policy	N/A
New York Power Authority	John Markowitz	Lead Energy Services Product Development Engineer	N/A
The National Institute of Clean and Low Carbon Energy (NICE)	Jeff Allen	Director of Marketing and Business Development	N/A
Shell, New Energies	Arnab Chatterjee	Manager, New Business Development for Hydrogen and Battery Electric	N/A

**11:45 AM - 1:00 PM Lunch**

<b>1:00 - 1:50 PM Session 7:</b>			
<b>Panel Discussion, Policies Furthering ZEB Adoption</b>			
Panelists will participate in a moderated panel to discuss the policies that are related to Zero Emissions Bus adoption across the country.			
<b>Moderator: Hal Connolly, Senior Vice President of Programs, Climate Reality Project</b>			
<b>Organization</b>	<b>Presenter</b>	<b>Presenter Title</b>	<b>Event Title and Description</b>
US Senate Committee on Banking, Housing, and Urban Affairs	Jennifer Deci	Professional Staff	N/A
US House Subcommittee on Transportation, Housing and Urban Development; Committee on Appropriations	Sarah Puro	Professional Staff	N/A
Southern California Gas Company	Tanya Peacock	Public Policy and Planning Manager	N/A

<b>1:50 - 2:45 PM</b>			
<b>Session 8: Panel Discussion, Looking to the Future</b>			
Panelists will participate in a moderated panel to discuss the future of zero emission buses including implementation initiatives, new technologies, new fuels, policies, and energy storage.			
<b>Moderator: Dan Raudebaugh, Executive Director, CTE</b>			
<b>Organization</b>	<b>Presenter</b>	<b>Presenter Title</b>	<b>Event Title and Description</b>
Stark Area Regional Transit Authority (SARTA)	Kirt Conrad	Executive Director/CEO	N/A
Broward County Transportation Department	Arethia Douglas	Expansion Project Administrator	N/A
Santiago Metropolitan Public Transport Board	Fernando Saka	General Director	N/A
Los Angeles Metro	Marc Manning	Senior Director, Vehicle Engineering & Acquisition	N/A

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